

**BY ORDER OF THE COMMANDER  
920TH RESCUE WING**

**920TH RESCUE WING INSTRUCTION  
36-2803**



**27 DECEMBER 2012**

***Personnel***

**920 RQW RECOGNITION PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

---

**ACCESSIBILITY:** Publications and forms are available for downloading or ordering on the e-Publishing website at [www.e-Publishing.af.mil](http://www.e-Publishing.af.mil)

**RELEASABILITY:** There are no releasability restrictions on this publication.

---

OPR: 920 RQW/CCC

Certified by: 920 RQW/CC (Col Jeffrey Macrander)

Supersedes: 920RQWI36-2803, 21 July 2010

Pages: 11

---

This instruction implements AFRPD 36-28, Award and Decorations Program. It establishes quarterly and annual award procedures and guidelines for the 920<sup>th</sup> Rescue Wing. This program is to recognize Airmen who have clearly distinguished themselves in their leadership and job performance, significant self-improvement actions and base and community involvement. Coordination/approval at the 920 RQW will be accomplished by an electronically signed AF Form 673, *Air Force Publication/Form Action Request* (AF Form 673). Do not use e-mails for final coordination/approval, but all e-mails will be maintained as part of the record set. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through Major Command (MAJCOM) publications/forms managers. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>

**SUMMARY OF CHANGES**

This document has been substantially revised and must be reviewed in its entirety. It deletes specific directions for group processes, outlines responsibilities, revises submission requirements and limits lines of justification for quarterly awards.

## Chapter 1

### PROGRAM RESPONSIBILITIES

#### 1.1. Recognition Program Responsibilities.

1.1.1. The 920<sup>th</sup> RQW Commander (RQW/CC) is the overall award authority.

1.1.2. The 920<sup>th</sup> RQW Command Chief (RQW/CCC):

1.1.2.1. Serves as the Office of Primary Responsibility (OPR) for 920 RQW quarterly and annual awards programs.

1.1.2.2. Establishes nomination suspense dates for the quarterly and annual awards program.

1.1.2.3. Establishes board dates for each board. Solicits personnel for the AMN/NCO/SCNO/1<sup>st</sup> Sgt board and forwards nomination packages for board members review.

1.1.2.4. Will act as the board chairperson or may appoint another person in the grade of E-9 within the wing in his/her absence.

1.1.2.5. The board chairperson will select a minimum of three members in the grade of E-9 (one from each Group) to participate as selection board members.

1.1.2.6. The board chairperson will advise board members of date, time and location of selection board or may choose to hold the board electronically (via e-mail).

1.1.2.7. The board should meet the following UTA of the selection month but no later than 2 weeks after UTA to review nominations using the point-scoring format in attachment 1, if the board is not held electrically.

1.1.2.8. In the event of a tie, the board chairperson will determine the winner.

1.1.2.9. Will or will assign a designee to:

1.1.2.9.1. Collect nominations for AMN/NCO/SCNO/1<sup>st</sup> Sgt's and CGO categories.

1.1.2.9.2. Ensure enlisted board recommendations are forwarded to 920 RQW/CC.

1.1.2.9.3. Provide units with the list of winners and time of awards presentation.

1.1.2.9.4. Notify Public Affairs (PA) to take photographs of award winners (if available) in UOD of the day, PA will coordinate photographs.

1.1.2.9.5. Send award winners names to wing orderly room staff to order trophies or plaques for winners in each category.

1.1.3. The 920<sup>th</sup> RQW Vice Wing Commander (RQW/CV) or his/her designee will collect nominations for the CGO Category from 920 RQW/CCC or assigned designee.

1.1.3.1. Act as the CGO board chairperson or appoint a person in the grade of O-5 or above as board chairperson.

1.1.3.2. The board chairperson will select a minimum of three members (one from each group) in the grade of 0-5 or above to participate as selection board members.

1.1.3.3. The board chairperson will advise board members of date, time and location of selection board or may choose to hold the board electronically (via e-mail)

1.1.3.4. The board should meet the following UTA of the selection month, but no later than 2 weeks after UTA, to review nominations using the point-scoring format in attachment 1. (if the board is not held electrically)

1.1.3.5. In the event of a tie, the board chairperson will determine the winner.

1.1.3.6. The 920 RQW/CV or designated chairperson will provide board recommendations to 920 RQW/CC.

1.1.3.7. All selections will be approved by the 920<sup>th</sup> RQW/CC before winner announcements are made.

1.1.4. Wing selection boards will be held no later than:

1.1.4.1. 1<sup>st</sup> Quarter 1600 Sunday April UTA

1.1.4.2. 2<sup>nd</sup> Quarter 1600 Sunday July UTA

1.1.4.3. 3<sup>rd</sup> Quarter 1600 Sunday October UTA

1.1.4.4. 4<sup>th</sup> Quarter 1600 Sunday December UTA\* (see note)

1.1.4.5. \* The board should meet the UTA of the listed month but no later than 1 week after UTA to review nominations with the exception of December which is mandatory by 1600 Sunday December UTA.

## Chapter 2

### QUARTERLY AWARDS

#### 2.1. General Policy.

##### 2.1.1. Who may submit nominees:

2.1.1.1. 920 AMDF, 920 ASTS, 920 OG, 943 RQG, 920 MXG, 920 MSG and 920 RQW staff agencies i.e. SE, PA, IG, may submit one nomination package in each of the categories.

##### 2.1.2. Who may be submitted as a nominee.

2.1.2.1. Nominate individuals in a category by the rank they held for the majority of the period covered. For example, if a quarterly nominee was a Senior Airman for two months and then promoted to Staff Sergeant, the member will compete in the Airman category.

##### 2.1.3. Who may not be submitted as a nominee:

2.1.3.1. Individuals who won in a category the previous quarter cannot be nominated in the same category the following quarter.

2.1.3.2. Individuals who have been subject to judicial or non judicial punishment, unfavorable information file, control roster action, not passed the War Fit Program, or other administrative actions, etc., during any time of the award period.

2.1.3.3. Individuals with unexcused absences from unit training assemblies during the preceding 12 months.

2.1.3.4. Members who do not possess a primary Air Force Specialty Code skill level commensurate with grade or demonstrate outstanding performance in an approved retraining program.

#### 2.2. Nomination Packages.

2.2.1. Nominations will be made on the latest version of AF Form 1206 and will only address events that occurred within recognition period.

2.2.2. Award justification will be limited to only 12 lines (size 12 font). Use bullet format with each main bullet double-spaced. Capitalize and bold each category heading. Headings will not be counted toward the 12 line limit. Leadership and Job Performance with consist of 6 lines, Significant Self-Improvement and Base or Community Involvement will be 3 lines each.

##### 2.2.3. Categories will be:

2.2.3.1. **LEADERSHIP AND JOB PERFORMANCE IN PRIMARY DUTY AND ASSIGNED DUTIES:**

2.2.3.1.1. Describe significant leadership accomplishments and how well the member performed assigned primary and additional duties at home station or TDY to include deployment information. Define the scope and level of responsibilities and the impact on the mission and unit. Include any new initiatives or techniques developed by the member that positively impacted the unit and/or the mission. Include results of Air

Force, MAJCOM, Numbered Air Force-level inspections and/or evaluations. Include awards received; Squadron NCO of the Quarter, Outstanding rating on Physical Fitness test, and so forth.

**2.2.3.2. SIGNIFICANT SELF IMPROVEMENT:**

2.2.3.2.1. Show how the member developed or improved skills related to primary duties; e.g., Community College of the Air Force (CCAF), formal training, Career Development Course enrollment or completion, On-the-Job Training, certifications, off-duty education related to primary duties, and so forth. Include any awards earned during in-residence attendance of professional military education. Also include any off-duty education not directly related to primary duties; e.g., class, course, degree enrollment and/or completion, grade point average. Cite any other relevant training or activity that significantly enhanced the member's value as a military citizen.

**2.2.3.3. BASE OR COMMUNITY INVOLVMENT:**

2.2.3.3.1. Define the scope and impact of the member's positive leadership and involvement in both the military and civilian community. Include leadership, membership, or participation in unit advisory councils, professional military organizations, associations, and events; e.g., President of Rescue Top 3, enlisted dining-out committee, member of Air Force Sergeants Association, Sunday school teacher, etc.

2.2.4. Commanders will submit winners from each category (AMN/NCO/SNCO/1<sup>ST</sup> Sgt/CGO) to the 920th RQW to compete at the wing level. Only electronic versions of the 1206 will be accepted. They will be sent via e-mail from commanders (or representatives) listed in **2.1.1.1**.

2.2.4.1. 1<sup>st</sup> Quarter 1600 Saturday Apr UTA

2.2.4.2. 2<sup>nd</sup> Quarter 1600 Saturday Jul UTA

2.2.4.3. 3<sup>rd</sup> Quarter 1600 Saturday Oct UTA

2.2.4.4. 4<sup>th</sup> Quarter 1600 Saturday Dec UTA\* (see note)

2.2.4.5. \* 4<sup>th</sup> Quarter Awards must be turned in by 1600 Saturday of the December UTA in order to complete Annual Awards process in December and meet 10 AF suspense for 12 Outstanding Airmen of the Year.

2.2.5. Quarterly award winners will be formally recognized during the first wing commander's call after selection or as directed by 920 RQW/CC.

## Chapter 3

### ANNUAL AWARDS

#### 3.1. General Policy.

##### 3.1.1. Who may submit nominees:

3.1.1.1. 920 AMDF, 920 ASTS, 920 OG, 943 RQG, 920 MXG, 920 MSG and 920 RQW staff agencies i.e. SE, PA, IG may submit one nomination package in each of the categories.

##### 3.1.2. Who may be submitted as a nominee:

3.1.2.1. AMN E-1 to E-4, NCO E-5 to E-6, SNCO E-7 to E-9, 1<sup>ST</sup> SGT E-7 to E-9 and CGO 0-1 to 0-3

3.1.2.2. Nominate enlisted individuals in a category by the rank they held for the majority of the period covered. For example, if individual was a Senior Airman for five months then promoted to Staff Sergeant for the last seven months of the year, the member will compete in the NCO category.

##### 3.1.3. Who May Not Be Submitted as a nominee:

3.1.3.1. . Individuals with unexcused absences from unit training assemblies during the preceding 12 months.

3.1.3.2. Individuals who have been subject to judicial or non judicial punishment, unfavorable information file, control roster action, not passed the War Fit Program, or other administrative actions, etc., during any time of the award period.

3.1.3.3. Members who do not possess a primary Air Force Specialty Code skill level commensurate with grade or demonstrate outstanding performance in an approved retraining program.

#### 3.2. Nomination Packages.

3.2.1. Nominations will be made on the latest version of AF Form 1206 and will only address events that occurred within recognition year. Since nominees are representatives of the Air Force, they must also stand the test of a "whole life/whole career" scrutiny, although the observation period for the award is 1 year.

3.2.2. Award justification will be limited to 30 lines (including headers), 1 page (size 12 font). Use bullet format with each main bullet single-spaced. Capitalize and bold each category heading. Headings will not be counted toward the 30 line limit.

##### 3.2.3. Categories will be:

3.2.3.1. LEADERSHIP AND JOB PERFORMANCE IN PRIMARY AND ASSIGNED DUTIES:

3.2.3.1.1. Describe significant leadership accomplishments and how well the member performed assigned primary and assigned duties to include TDY's and deployments. Define the scope and level of responsibilities and the impact on the mission and unit. Include any new initiatives or techniques developed by the member that positively

impacted the unit and/or the mission. Include results of Air Force, MAJCOM, Numbered Air Force-level inspections and/or evaluations. Include awards received; e.g., NCO of the Quarter, Maintenance Professional of the Year, and so forth.

#### 3.2.3.2. SIGNIFICANT SELF IMPROVEMENT

3.2.3.2.1. Show how the member developed or improved skills related to primary duties; e.g., Community College of the Air Force (CCAF), formal training, Career Development Course enrollment or completion, On-the-Job Training, certifications, off-duty education related to primary duties, and so forth. Include any awards earned during in-residence attendance of professional military education. Also include any off-duty education not directly related to primary duties; e.g., class, course, degree enrollment and/or completion, grade point average. Cite any other relevant training or activity that significantly enhanced the member's value as a military citizen.

#### 3.2.3.3. BASE OR COMMUNITY INVOLVMENT

3.2.3.3.1. Define the scope and impact of the member's positive leadership and involvement in both the military and civilian community. Include leadership, membership, or participation in unit advisory councils, professional military organizations, associations, and events; e.g., President of Top 3, enlisted dining-out committee, member of Air Force Sergeants Association, Sunday school teacher, and so forth.

3.2.4. Commanders will submit winners from each category (AMN/NCO/SNCO/1<sup>st</sup> SGT/CGO) to the 920th RQW to compete at the wing level. Only electronic versions of the 1206 will be accepted. They will be sent via e-mail from commanders (or representatives) listed in 3.1.1. or delivered on disc to 920 RQW/CCC on or before deadline listed.

3.2.4.1. Annual Awards must be turned in by 1200 Sunday of the December UTA in order to complete Annual Awards process in December and meet 10 AF suspense for 12 Outstanding Airmen of the Year.

3.2.5. Annual award winners will be formally recognized during the first wing commander's call after selection or as directed by 920 RQW/CC.

3.2.6. 920th RQW annual award winners will be nominated for 12 Outstanding Airmen of the Year for AMN/NCO/SNCO/1<sup>st</sup> SGT categories. Nomination packages will be in accordance with AFI 36-2605 SPECIAL TROPHIES AND AWARDS and NAF/AFRC guidance.

JEFFREY L. MACRANDER, Colonel, USAFR  
Commander

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 36-28, *Award and Decorations Program*

AFI 36-2605, *Special Trophies and Awards*

NAF/AFRC *Guidance*

*Rating Form and Score Sheet*

***Adopted Forms***

AF IMT 1205 *Quarterly*

AF IMT 1206 *Yearly*

***Abbreviations and Acronyms***

**AF**—Air Force

**AMN**—Airmen

**ASTS**—920 Aeromedical Staging Squadron

**ADMF**—920 Aeromedical Medicine Flight

**CCAF**—Community College of the Air Force

**CC**—Commander

**CCC**—Command Chief

**CGO**—Company Grade Officer

**CV**—Vice Commander

**IG**—Inspector General

**MAJCOM**—Major Commands

**MSG**—Mission Support Group

**MXG**—Maintenance Group

**NCO**—Non-Commissioned Officer

**OG**—Operational Group

**OPR**—Office of Primary Responsibility

**PA**—Public Affairs

**RGQ**—Rescue Group

**RQW**—Rescue Wing

**SE**—Safety

**TDY**—Temporary Duty



**SNCO**—Senior Non-Commissioned Officer

**UTA**—Unit Training Assembly

## Attachment 2

### RATING FORM AND SCORE SHEET 920<sup>TH</sup> RESCUE WING AMN/NCO/SCNO CGO OF THE QUARTER

**A2.1.** Each board member will evaluate and score each nomination package on a 6-10 scale.

**A2.2.** Next, they will rank all the packages (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and so on) based on their score.

**Figure A2.1. Rating Form and Score Sheet.**

|                                                                          |      |                                 |
|--------------------------------------------------------------------------|------|---------------------------------|
| <u>Amn of the Qtr</u>                                                    |      |                                 |
| Name of Nominee-SrA John Doe                                             |      |                                 |
| Leadership and Job Performance in Primary Duty                           | 4    | Score 1- 5                      |
| Significant Self Improvement                                             | 4    | Score 1- 5                      |
| Base or Community Involvement                                            | 4.5  | Score 1- 5                      |
| Total Points                                                             | 12.5 |                                 |
| Ranking                                                                  | 2    | Ranking among Amn ie: #1 #2 Etc |
|                                                                          |      |                                 |
| NCO of the Qtr                                                           |      |                                 |
| Name of Nominee-SSgt John Doe                                            |      |                                 |
| Leadership and Job Performance in Primary Duty                           | 4    | Score 1- 5                      |
| Significant Self Improvement                                             | 5    | Score 1- 5                      |
| Base or Community Involvement                                            | 4    | Score 1- 5                      |
| Total Points                                                             | 13   |                                 |
| Ranking<br>Etc                                                           | 1    | Ranking among NCO's ie: #1 #2   |
|                                                                          |      |                                 |
| *SNCO of the Qtr                                                         |      |                                 |
| Name of Nominee-SMSgt John Doe                                           |      |                                 |
| Leadership and Job Performance in Primary Duty                           | 4    | Score 1- 5                      |
| Significant Self Improvement                                             | 5    | Score 1- 5                      |
| Base or Community Involvement                                            | 4.5  | Score 1- 5                      |
| Total Points                                                             | 13.5 |                                 |
| Ranking<br>Etc                                                           | 2    | Ranking among SNCO's ie: #1 #2  |
|                                                                          |      |                                 |
| *1 <sup>st</sup> Sgt nominee's will be rated and scored the same as SNCO |      |                                 |

**A2.3.** \*Note-Sample shows more bullets than required.

Table A2.1. Quarterly Sample AF IMT 1206.

| NOMINATION FOR AWARD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                       |                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------|
| AWARD<br>12 OUTSTANDING ARIMEN OF THE YEAR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | CATEGORY (if Applicable)<br>NCO                                       | AWARD PERIOD<br>1 JAN -31 DEC 12 |
| RANK/NAME OF NOMINEE (First, Middle Initial, Last)<br>SSgt Jane J. Doe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                       | MAJCOM, FQA, OR DRU<br>AFRC      |
| DAFSC/DUTY TITLE<br>3P051/PATROLMEN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | NOMINEE'S TELEPHONE (DSN & Commercial)<br>854-XXX-XXXX (321) XXX-XXXX |                                  |
| UNIT/OFFICE SYMBOL/STREET ADDRESS/BASE/STATE/ZIP CODE<br>920 SECURITY FORCES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                       |                                  |
| RANK/NAME OF UNIT COMMANDER (First, Middle Initial, Last) /COMMANDER'S TELEPHONE (DSN & Commercial)<br>Major/Joan J. Commander 854-XXX-XXXX (321) XXX-XXXX                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                       |                                  |
| SPECIFIC ACCOMPLISHMENTS (Use single-spaced, bullet format)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                       |                                  |
| <p><b>LEADERSHIP AND JOB PERFORMANCE IN PRIMARY DUTY</b></p> <ul style="list-style-type: none"> <li>- Superb Leader! Created new sq trng plan; XX security forces trained--improved flight operations by 25%</li> <li>- Identified job proficiency shortfalls; implemented new OJT program--brought training requirements to 100%</li> <li>- Organized Malabar facilities/trng scenarios for SF; combined ABD trng w/xx wg personnel--trng success</li> <li>- Lauded for leadership by IG team; no discrepancies in trng section-vital contribution to wg's "Excellent" rating</li> <li>- Processed 10 BX shoplifting's; worked w/BX security/flawless paperwork-recovered \$250 AAFES property</li> <li>- Coined by 920 RQW/CC; provided Airshow security for over 100K personnel-successful community review</li> <li>- Wg involvement! Supported FSS Change of Command ceremony; 120 personnel attended-lauded by wg/CC</li> <li>- Led 6-person trn/Stars &amp; Stripes Lauded; over 3,00 civilian/military participates secured-incident free activity</li> <li>- Decorated! Selected as unit's security forces' NCO of the Year; number 1 of 16 multitasked felt throughout wg</li> <li>- Deployed in support of Iraq Freedom; selected as NCOIC, SF trng section--revised 6 OIs/developed trng plans</li> <li>- Recovered downed Unmanned Aerial Vehicle; saved \$100K Air Force asset-secured valuable intelligence</li> <li>- Implemented random anti-terrorism measures for the base; SF patrols conduct 6 daily deterrent against terror</li> <li>- Provided critical security of 2K coalition forces; led security details; 16 VIPs visits-ensured solid protection</li> <li>- Managed unit safety program; new processes recognized by Wing Safety-recommend for "Best Practice"</li> <li>- Back to back winner-selected 920th SFS "NCO of the Quarter" for 2nd/3rd qtr of 2009-superb achievement</li> </ul> <p><b>SIGNIFICANT SELF-IMPROVEMENT</b></p> <ul style="list-style-type: none"> <li>- Education minded: Completed 2 courses/History &amp; English; GPA 3.6 earned Criminal Justice CCAF degree</li> <li>- Completed FDLP 40 hr Crime Info Center operator's crse; certified operator-safety ensured for base personnel</li> <li>- Certified Antiterrorism/FP Level I instructor; trained 100 wing personnel; increased installation vigilance</li> <li>- Selected to attend SNCOI crse; vital crossfeed btwn reserve completes-management/ldrship skills honed</li> <li>- Organized, planned and taught for SNCO PDC course; 48 new MSgts-mentioned/transcended enlisted Top 3</li> <li>- Finished 2009 Disney Marathon in 4.5 hours; trained 2 other unit members for event-leads the way in fitness</li> </ul> <p><b>BASE AND COMMUNITY INVOLVEMENT</b></p> <ul style="list-style-type: none"> <li>- Dedicated and caring youth mentor; coaches youth baseball/football-positive influent for 601 young minds</li> <li>- Member of Top 3; SF Assoc; unit booster club-attended numerous mtgs/briefings/over \$2,400 in funds raised</li> <li>- A command parent for the Eau Gallie High School ROTC program; supported 68 students-raised \$6,200</li> <li>- Participated in Khobar Towers memorial ceremony; organized 10 SF mbrs support--honored perished heroes</li> <li>- Organized 12th Annual Beachfest event; 45 wg participants-positive military relations with local community</li> <li>- Volunteered off-duty time American Red Cross; 6 unit members to participated Ride for Red-raised over 12K</li> </ul> |                                                                       |                                  |